



Oregon Department of Human Services

Originating Cluster:

Seniors and People with Disabilities

Authorized by: Catherine A. Cooper, Administor

Signature

PT Number: SPD-PT-03-033

Date: September 5, 2003

Transmitting (check the box that best applies):

- | | | |
|--|---|---|
| <input type="checkbox"/> New Policy | <input checked="" type="checkbox"/> Policy Change | <input type="checkbox"/> Policy Clarification |
| <input type="checkbox"/> Administrative Rule | <input type="checkbox"/> Manual Update | <input type="checkbox"/> Other _____ |

Applies to (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> All DHS employees | <input checked="" type="checkbox"/> County DD Program Managers |
| <input checked="" type="checkbox"/> Area Agencies on Aging | <input checked="" type="checkbox"/> County Mental Health Directors |
| <input type="checkbox"/> Children Adults and Families | <input type="checkbox"/> Health Services |
| <input type="checkbox"/> Community Human Services | <input checked="" type="checkbox"/> Seniors and People with Disabilities |
| <input type="checkbox"/> Other (please specify): _____ | |

Policy Title:			
Topic Area:	Rate Increase for Seniors and People with Disabilities (SPD) Contract Nurses. Follow up to SPD-PT-03-027.		
Policy Number(s):		Release No:	
Effective Date:	September 1, 2003	Expiration:	
References:	SPD-PT-03-027		
Web Address:			

Discussion/Interpretation: During the 2001-2003 biennium several changes were made to the SPD Contract RN Service. In 2002, all local offices received orientation on newly developed policy and procedures related to SPD's Contract RN Service. In October 2002, Oregon Administrative Rule 411-048-000 through 411-048-0121 was filed which increased performance requirements for both Contract RNs and case managers. In the Spring of 2003, clients with developmental disabilities who live in foster homes were added to the Contract RN Service eligible population. Effective September 1, 2003 SPD Contract RNs must utilize the Centers for Medicare & Medicaid (CMS) Health Insurance Claim Form (CMS 1500 billing system) for reimbursement of services.

After a review of current market compensation for nurses in home health and long term care settings, and in response to the workload associated with the above actions, effective September

1, 2003, SPD is increasing the hourly reimbursement rate for Contract RNs from \$22.82/hour to \$28.00/hour.

No additional funds have been added to the SPD budget for this increase. Costs associated with the higher compensation will be absorbed by a more effective use of the nursing service. Utilization reports from the CMS 1500 billing system will be reviewed with local office management to ensure that appropriate levels of Contract Nursing service are being provided.

Implementation/Transition Instructions: N/A

Training/Communication Plan: N/A

Local/Branch Action Required: When implementing the "Process for Contract RN and Case Manager Authorization for Payment" (per instructions in SPD-PT-03-027 and attachments), case managers must ensure that the correct hourly reimbursement rate of \$28.00/hour is utilized on Case Manager Payment Authorization forms (SDS 4101& SDS 4103) and Case Manager Prior Authorization forms (SDS 4102& SDS 4104) prior to rendering authorization.

Central Office Action Required: Central Office will render technical assistance to Local Offices as needed.

Central Office will notify Contract RNs of the hourly rate increase.

Central Office will notify Contract RNs of actions required when completing Payment Authorization and Prior Authorization forms prior to submission of the forms to the case manager for authorization.

Central Office will generate utilization reports of CRN Service provision to be reviewed with respective Local Offices.

Field/Stakeholder review: ☐ Yes, reviewed by: _____ ☒ No

Filing Instructions:

If you have any questions about this policy, contact:

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